

# Terms and Conditions – Letter of Agreement

## *Nutcracker Cast 2024*

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### **ATTENDANCE**

Cast members are obligated to **attend all scheduled rehearsals, arrive on time** and be prepared to dance. With only 10 weeks to prepare, attendance at rehearsals is mandatory. Should an emergency arise, cast members must contact Ava Teague, [staff@cuballet.com](mailto:staff@cuballet.com).

The rehearsal dates/times listed below represent those times during which the Artistic Director, at her discretion and with advance notification, may schedule rehearsals. Depending on the progress of dancers and production elements, it is likely that a lighter weeknight schedule will result. Weekend and tech week rehearsals are firm.

### **Cast members must be available for rehearsals and performances, without conflict, on the following dates/times through December 8, 2024:**

#### **Dutch Dairy**

**Every Saturday 11:30am - 12:15pm Rehearsal**

Tech Week/Performances Dec 2 - Dec 8: all weeknights and weekends

*\*No Rehearsal on Saturday, October 12<sup>th</sup> due to Unit 4 fall break*

*\*No Rehearsal during Thanksgiving weekend: November 28-30*

#### **Mice, Soldiers, Rats (Battle Scene)**

**Mice : Every Saturday**

**3:05**

**Mice arrive in lobby for line-up**

3:15 Mice rehearsal (*Battle Scene*)

3:45 Mice pick-up

**Soldiers : Every Saturday**

**3:30**

**Soldiers arrive in lobby for line-up**

3:45 Soldier rehearsal (*Battle Scene*)

4:15 Soldier pick-up

**Rats : Every Saturday**

**3:00-4:00**

**One-hour rehearsal**

Tech Week/Performances Dec 2 – Dec 8: All weeknights and weekends

*\*No Rehearsal on Saturday, October 12<sup>th</sup> due to Unit 4 fall break*

*\*No Rehearsal during Thanksgiving weekend: November 28-30*

#### **Party Scene (Party Boys and Girls)**

**Party Boys & Girls : Every Saturday**

**4:15**

**Party Boys & Girls Rehearsal (*Party Scene*)**

5:00 Party Boys & Girls pick-up

Tech Week/Performances Dec 2 – Dec 8: All weeknights and weekends

*\*No Rehearsal on Saturday, October 12<sup>th</sup> due to Unit 4 fall break*

*\*No Rehearsal during Thanksgiving weekend: November 28-30*

#### **Chinese Dragon Legs**

**Fridays**

**6:45 - 7:15 pm: On dates TBA**

Tech Week/Performances Dec 2 – Dec 8: All weeknights and weekends

*\*No Rehearsal on Saturday, October 12<sup>th</sup> due to Unit 4 fall break*

*\*No Rehearsal during Thanksgiving weekend: November 28-30*

#### **All Other Roles**

Every Monday thru Thursday

6:30 – 8:45pm: As needed

Fridays

6:45 – 8:45pm: As needed

Every Saturday

2:00 – 5:00pm: As needed

Tech Week/Performances Dec 2 – Dec 8: All weeknights and weekends

*\*No Rehearsal on Saturday, October 12<sup>th</sup> due to Unit 4 fall break*

*\*No Rehearsal during Thanksgiving weekend: November 28-30*

### **MANDATORY MEETINGS**

**All cast members and one parent/guardian** are required to attend a family meeting on Friday, September 13<sup>th</sup> from 5:30-6:30pm. Parent(s) of cast members **new** to *The Nutcracker* are required to attend a second family meeting scheduled for Saturday, October 26<sup>th</sup>.

**FEES**

Cast members are required to pay a non-refundable fee of \$210 each (or \$310 total where two (2) or more cast members originate from the same immediate family and not a company member(s) of CU Ballet) payable to Champaign Urbana Ballet at the Family Meeting on September 13, 2024. This fee covers rehearsals, costuming, cast party attendance, and a commemorative tee shirt for the cast member's Nutcracker participation. All cast members are required to provide their own shoes, tights, stockings, hair accessories and makeup for dress rehearsals and performances consistent with detailed costuming guidelines provided in advance.

**SERVICE HOURS**

Parents/guardians of cast members under 18 years of age agree to provide a minimum of twelve (12) service hours to assist with the production (does not include time assisting your individual child). Tasks include sewing, transporting goods and sets, set assembly, supervising children, working the boutique, working the annual parking lot fundraiser(s), and other jobs requiring limited to no experience.

**ATTITUDE AND APPEARANCE**

We expect youth and adults to behave in a positive and respectful manner at all times, and never to act in a manner that is disruptive, antagonizing or uncomfortable to their fellow cast members and company personnel. Disrespectful behavior will not be tolerated and may result in removal from rehearsals and/or performances. The decision to remove a cast member is at the sole discretion of the Artistic Director. Cast members agree to refrain from getting piercings, tattoos, or short haircuts during the rehearsal and performance period.

**PHYSICAL CONTACT**

Participation in ballet class and rehearsals may involve manual manipulation of the dancer's body by instructors and rehearsal assistants, in order to teach proper positioning. Choreography may require a dancer to come in physical contact with other dancers. Costume fittings and assistance with costumes backstage and in dressing rooms may involve physical contact with costumers and parent volunteers.

**INJURY, DAMAGES AND/OR LOSS**

Cast members and their parents/guardians agree that they will not hold Champaign Urbana Ballet or any of its staff, board members, contractors or contractor sites (including but not limited to the Champaign Ballet Academy and Krannert Center for the Performing Arts) liable for any injury, damages or loss (personal or property) sustained during rehearsal or performance, or while on property occupied by Champaign Urbana Ballet, or incurred under any circumstances. Safety and avoidance of injury and/or loss are the sole responsibility of cast members and their parents/guardians. I (we) acknowledge there are risks associated with participation in group activities and theatrical productions, and I (we) accept and assume responsibility for all such risks.

**USE OF NAME AND IMAGES**

Cast members and their parents/guardians agree to allow their names and images (photographs, video and likeness) to be used and distributed to private and/or public organizations (including media) for use in promoting Champaign Urbana Ballet, its initiatives and its authorized collaborators. Production photos, videos and photos of dancers in costume remain the intellectual property of Champaign Urbana Ballet and may not be distributed on publicly accessed websites, social media outlets, advertisements, online or print publications, or other media. However, photos purchased as downloadable files from Claire Daly Photography or photos released by Champaign Urbana Ballet into the public domain may be shared on social networking sites.

I (we) agree to the terms and conditions described herein and will abide by them, with the understanding that failure to do so may result in termination of this agreement and my (my child's) removal from Champaign Urbana Ballet and/or its productions.

Signed:

\_\_\_\_\_
Dancer Signature

\_\_\_\_\_
Date

\_\_\_\_\_
Parent or Guardian Signature
Of Dancer(s) Under 18 Years

\_\_\_\_\_
Date

\_\_\_\_\_
Print Name of Dancer

*A signed copy of this letter of agreement must be submitted to a Champaign Urbana Ballet representative at the mandatory Family Meeting on Friday, September 13, 2024. Cast members **may not participate** in rehearsals without first submitting this signed agreement.*